

Client Care Coordinator - RPN

(Job #2021.019)

Location: Cutler, ON & Surrounding Area

Seeking a **Client Care Coordinator, RPN** to provide services and coordinate client focused care to community members of Mississauga First Nation, Serpent River First Nation, Sagamok Anishnawbek, Atikameksheng Anishnawbek. The scope of this service is to provide clerical and clinical support to the primary health care team within an integrated inter-disciplinary team.

Qualifications:

- A Registered Practical Nurse (RPN) diploma;
- Registration in good standing with the College of Nurses of Ontario and Registered Practical Nurse Association;
- Certification and experience in foot care, venipuncture or other certification would be an asset
- Must possess excellent oral, written communication and interpersonal skills;
- Excellent organizational skills and ability to promote team work;
- Must be self-directed, resourceful and possess critical thinking skills
- Strong knowledge and proficient in the use of computers and various software applications, such as Word, Excel, Publisher;
- Experience in the use of electronic health records would be a definite asset
- Must possess a valid Ontario Driver's Licence and a reliable vehicle, along with a driver's abstract

Given the traditional practices of Aboriginal people, from time to time exposure to smoke from the burning of sacred medicines such as tobacco, sweet grass, sage or cedar may occur.

- Accommodations for the disabled will be available upon request
- An offer of employment will be conditional upon an acceptable vulnerable sector records check.
- Hiring of Aboriginal people will be given preference, as allowed under Section 14 of the Ontario Human Rights Code – Special Programs

Qualified individuals are invited to submit a covering letter along with a current resume, certificates, diplomas, along with three current work related references by **June 18, 2021**

Maamwesying North Shore Community Health Services c/o Human Resource
473 B Highway 17W, Cutler, ON POP 1B0
Tel: 705-844-2021 Fax: 705-844-2844
Email to: hr@nmninoeyaa.ca

Thank you to all applicants. Only those who qualify for an interview will be contacted.\



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